

SCAPAN BUDGET REPORT 2008

Proposed January 2008

Explanation of Items

Green BOLD= Remaining dollars

BOLD RED= Over Budget

<i>Event</i>	<i>Item</i>	<i>Costs</i>		<i>Budget</i>
Officers-National				
				\$3,000.00
Conference Fee	Alisa	\$349.00		
Conference Fee	Sam	\$389.00		
Hotel Fee	Alisa & Sam	\$1,363.60		
Air Fare	Alisa	\$267.50		
	Sam	\$117.50		
Transportation	Sam	\$10.00		
	Alisa	\$28.00		
Remaining balance moved to Leadership conference budget		\$475.40		
Discussed including meals for consecutive years	Total	\$3,000.00	Remaining \$\$	\$0.00
SCAPAN One Day Conference				
				\$2,000.00
Speakers \$75+registration waived, +mileage reimburse+ 1 night hotel	Dolly Ireland (national speaker)	\$1,100.00		
President & past pres free membership fall conference (if active member) x3 years	Dolly Ireland Flight	\$357.50		
ABPNAC & ASPAN ambassador free membership	Jason's Deli lunch	\$688.10		
	Dolly Ireland Hotel	\$222.94		
	SCAPAN meet and greet food	\$128.46		
	Thank you cards and postage for silent auction	\$11.44		
	SCAPAN favors (tins)	\$149.90		
	SCAPAN meet and greet & conference decorations	\$22.50		
	Speaker Gift	\$43.01		
	Total	\$2,723.85	Remaining \$\$	(\$723.85)
Leadership Conference				
				\$1,475.40
Air Fare	Nancy Zarczynski sept 5-7	\$526.50		
Hotel 2 nights	3 nights	\$414.24		
Transportation				
\$475.40 transferred from National budget to Leadership 7/19				
	Total	\$940.74	Remaining \$\$	\$534.66
SC Student Nurses State Conference				
				\$300.00
	Total	\$0.00	Remaining \$\$	\$300.00

Membership Incentives				\$190.00
ASPAN/SCAPAN membership raffle (at state conf) must already be member	Mary Robinson (due July '08) attempted to contact in May and June '08 CN			
Registration State conference/hotel drawing (random select at Jan board meeting) \$100 max	Susan Green (due Sep '08) attempted to contact in Feb & Oct '08 CN			
	Total	\$0.00	Remaining \$\$	\$190.00
ASPAN Foundation	<i>Paid 2/2/08</i>	\$100.00		\$100.00
donate \$1/member based on last 6 month avg	<i>Paid 7/19/08</i>	\$110.00		
	Total	\$210.00	Remaining \$\$	(\$110.00)
PANAW Week				\$75.00
CAPAN				
PAPAN				
Central Midlands				
	Total	\$0.00	Remaining \$\$	\$75.00
Component Night				\$150.00
50/50 raffle				
Decorations for tables		\$63.82		
	Total	\$63.82	Remaining \$\$	\$86.18
Secretary Supplies				\$250.00
Postage	Component dues '08	\$8.20		
	Postage for Jan '08 SCAPAN co hosted edu offering CEUs	\$25.17		
	Additional stamps (increase in postage) component dues	\$8.40		
	Postage to mail amendment to SC secretary	\$6.16		
	Samantha Hanna reimburse for shipping Soles 4 Souls shoes	\$60.76		
	Samantha Hanna reimburse stamps and post cards for SCAPAN state conference	\$72.73		
	Reorder SCAPAN checks	\$29.00		
	Samantha Hanna reimburse for shipping Soles 4 Souls shoes	\$121.55		
	Total	\$331.97	Remaining \$\$	(\$81.97)

EyeOpeners				\$2,000.00
	Stipend to Editor annually in October (\$500)	\$500.00		
	1st Qtr Newsletter	\$238.12		
	2nd Qtr Newsletter			
	3rd Newsletter			
	Total	\$738.12	Remaining \$\$	\$1,261.88
SCAPAN Point System				\$300.00
Awarded in January (max \$300)	Nancy Boyd (total 300 points)	\$300.00		
	Total	\$300.00	Remaining \$\$	\$0.00
Recruiter Award				\$180.00
(ASPAN's year runs April 1-March 31) ASPAN Membership paid for upcoming year by treasurer	max recruited was 3 (policy states must be 5).			
	Total	\$0.00	Remaining \$\$	\$180.00
Clinical Practice Award				\$350.00
Nominations State Conference October				
Plaque (\$50)				
	Total	\$0.00	Remaining \$\$	\$350.00
Other Committees				\$150.00
BOD meeting				
	SCAPAN website development planning and layout dinner	\$46.03		
	SCAPAN July 12th board meeting lunch	\$81.31		
	Total	\$127.34	Remaining \$\$	\$22.66
SCNA Membership				\$256.00
Annual March		\$264.00		
	Total	\$264.00	Remaining \$\$	(\$8.00)
Outgoing Member Gift				\$150.00
President	Donation made to Palmetto Gold Nurse Schlarship in lieu of gifts	\$150.00		
Certificates of Appreciation (Outgoing member gifts)				
	Total	\$150.00	Remaining \$\$	\$0.00

Certification Pins				\$500.00
Nov '07				
May '08				
Postage to mail pins				
	Total	\$0.00	Remaining \$\$	\$500.00
Membership Committee				\$300.00
New member packets	Jaci Gibson reimburse	\$40.36		
	Total	\$40.36	Remaining \$\$	\$259.64
Website				\$50.00
	Webhosting paid Feb '08	\$30.00		
	Stan Halstead SCAPAN website design and management	\$580.00		
	Total	\$610.00	Remaining \$\$	(\$560.00)
Hosting Organization Donation				\$2,000.00
	Greenville Hospital System '07	\$250.00		
Paid out to the organization sponsoring SCAPAN educational offering (\$250 per event)	Tuomey Foundation '07	\$250.00		
Normally budget will be \$1000. For '08 increased to \$2000 to back pay '07 hosting organizations.	Tuomey Foundation '08	\$250.00		
	RSFH Foundation '08	\$250.00		
	Lexington Medical Center Foundation '07	\$250.00		
	RSFH Foundation '08	\$250.00		
	Total	\$1,500.00	Remaining \$\$	\$500.00
Miscellaneous				\$300.00
	1/2 yearly P.O. Box dues SCAPAN shares with CAPAN	\$46.00		
	Filing Folders for 2007 data	\$4.24		
	Copy supplies for Jan 2008 co hosted SCAPAN edu offering	\$5.16		
	Speaker gift for Jan '08 SCAPAN co hosted ed offering	\$22.90		
	1/2 lunch expense Jan '08 SCAPAN co hosted edu offering	\$492.34		
	Fee to IRS for Tax Exempt Application	\$750.00		
	Additional fees for IRS application/mailings	\$21.09		
	Total	\$1,341.73	Remaining \$\$	(\$1,041.73)
			Proposed 2008	\$14,076.40
			Remaining 2008	\$1,734.47
Updated 12/18/08				