

CAPAN Meeting Minutes
September 27th, 2007

Meeting called to order at 1928. Meeting adjourned at 2000.

Location: St. Francis Hospital

ATTENDEES: Samantha Hanna (President), Shelley Stinson (Treasurer/Recorder), Shirley Wetzstein (Board Member), Karen Thames, Linda Poole, Lynn Bond, Joy Davis, Nina Gissell

ABSENT: Monique Merritt (Board Member, excused), Dianne Jenkins (Secretary)

Business	Discussion	Person Responsible/Action
Introductions	none	Sam
Budget report	No outgoing money this quarter; Balance 5016.10	Shelley
Meeting time	Discussed new time being Saturdays possibly for meetings and meeting with other groups	Samantha
SCAPAN Newsletter	Any new info to add get to Samantha	Samantha
Thanks you's to Speakers	Thank you notes need to be written to Theresa Pischner and Dr. Baron	Dianne to do
VP/Pres elect needed	Karen Thames agreed to take on this position	Karen Thames
SCAPAN update	Next meeting is October 13 th in Columbia.	Lynn Bond gave update
Leadership dinner meeting	Host a Friday night Leadership Dinner Meeting to "spread the word" about Coastal Chapters' need for volunteers. Invite front-line managers or representative. Need RSVP – estimate 50 people. Attempt vendor support. (Town and Country too expensive)	Karen to look into Morrison's
Next Meeting	2 nd week of November possibly with AORN/AACN	Sam

Open Forum

No items brought forward		
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