

SCAPAN BOARD OF DIRECTORS MEETING

October 13, 2007

Lexington, South Carolina

DIRECTORS

- Alisa Shackelford-President
- ++Samantha Hanna-VP/Pres Elect
- Jan Smith- Immediate Past Pres
- Christie Norgart-Treasurer
- Nancy Zarczynski-Secretary
- Lynne Wunch-Webmaster

- **Sue Cannon
- Barbara Davis
- Jacqueline (Jaci) Gibson
- Deborah (Debbie) Lorris
- **Shana Smith
- **Shelly Stinson

(**Not Present)
(++ Editor)

Cheryl Coleman ABPANC board member

Meeting called to order by Alisa
Quorum meet
Minutes Approved

TOPIC	DISCUSSION	RESPONSIBILITY/STEPS
Treasure Report See attached report	Tax exempt application :We need to request IRS for tax ID to be reinstated for a fee of \$750 We may use ASPAN tax ID	Motion made by Jan, 2 nd Alisa to temporarily to use ASPAN tax ID and hold on obtaining SCAPAN tax ID
COMMITTEES		
Research	Jan, Information from Pam Windle will be in next newsletter Jan requests idea for SCAPAN goals for research	Ideas for goals to be given to Jan
Membership/ Marketing	Alisa: draft of welcome pamphlet in progress by Lynne, Jacki & Barbara will send out letters to new members Updated membership list are emailed to board by Christie	Newsletter to be sent with welcome information Newsletter sent out 3 times per year March/Aug/Dec
Leadership	Cheryl suggested we recognize new CPAN's & CAPA's at state conference ABPANC will have on line testing starting April 2009 Advocacy Award & Shining Star Award We need to nominate SCAPAN nurses	Awards to SCAPAN nurses will help us with Gold Leaf
ASPAN Conferences	Jan told us there are 2 types of ASPAN Seminars; If SCAPAN co-sponsors a seminar SCAPAN will have to pay \$2,400 plus expenses, we will need 30 people to break even.	Alisa moved that SCAPAN sponsor a seminar in Charleston Jan 26,2008 with Dolly Ireland 2 nd by Jan
Website	Lynne will check to see if we are able to track number of hits on SCAPAN webpage	

TOPIC	DISCUSSION	RESPONSIBILITY/STEPS
Upstate	Jan: Meets Oct 29 th with AORN	
Midlands	Jaci: Component has been revitalized Flyers sent to all hospitals requesting more activity/new members, New officers in place plans for next year Next meeting Jan 8 th at Dr. David Kulbush office	
Coastal	New VP Karen Thames will take over in Jan. 2008 Last meeting was Sept 28 th	
Bylaws	Need to review points award & recruiter of new members awards	Alisa will make copy of bylaws on CD
Governmental Affairs	"A Primer for Political Action " is available from ASPAN under Governmental Affairs	
Gold Leaf	Jan: due Dec 2007	
Speaker Fees	Christie: Suggested that we increase the amount we pay to our speaker to \$75 with mileage, and one night hotel; also no fee to speaker if they want to attend the entire conference	1 st by Alisa ,2 nd Sam
Survey of Members	Sam wants to survey members at Charleston Seminar in Jan 2008 to see what members want and need from SCAPAN	This idea was approved for Sam to proceed
Challenge form Jan	Jan challenges us all to be more active in the Diabetes Association /American Heart/ Red Cross Key issues for the state impact of health in SC NEXT MEETING CHARLESTON JAN 26 th After Dolly Ireland	
	Respectively Submitted, Nancy Zarczynski,RN,CPAN SCAPAN Secretary	