

Section: SCAPAN PROGRAMS

Number:

Subject: Nurse Recruiter Award

Date: March 04 original

Reviewed 4/06

Revised & Approved July 2007

Purpose: To provide a one-year membership award to SCAPAN / ASPAN.

Eligibility: You must be a current member of ASPAN/SCAPAN. Members of the executive committee (SCAPAN officers) are not eligible for the award during their term in office.

Qualifications: SCAPAN member who recruits the most members in the previous calendar year. **The member must have recruited five (5) or more members** to SCAPAN during the ASPAN calendar year (from April 1 – March 31st).

Procedure:

- A. All new members recruited by you **MUST** list you as their recruiter on their ASPAN application
- B. SCAPAN membership chair will validate from ASPAN membership chair a list of SCAPAN new members and who recruited them. (Report of membership is e-mailed to the SCAPAN Treasurer.)

Award: For five (5) or more validated new members recruited the SCAPAN member will be notified by a letter from the SCAPAN secretary along with a certificate for payment of the NEXT membership renewal notice for the recruiter.

Distribution of monies:

- A. Member will return certificate along with completed ASPAN/SCAPAN application to the treasurer who will submit renewal with payment.
- B. Certificates not returned for the NEXT renewal period within 3 months of renewal date will not be honored at a later date. Monies not spent for membership will be returned to the SCAPAN budget.

Created: March 2004

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